

Workplace-Face-Off

Privacy Policy

Last Updated: 27-04-2019

This SERVICE is provided by Thomas Linstead and is intended for use as is.

Definitions

1. **"you", "your" or "Client(s)"** means legal entities who register themselves on the Website and use it and the Software according to these Terms for the purpose of using the Services.
2. **"we", "us" and "our"** refer to the **Workplace-Face-Off** Service which is solely created, represented and run by the Individual: Thomas Linstead.
3. **"content"** means any messages, comments, videos, audio clips, music, data, text, photographs, software, scripts, graphics or any other content generated, provided or otherwise submitted by the Clients and other users to Workplace-Face-Off in the course of using the Website, Software and Services.
4. **"service(s)"** refers to the validation service that we provide and the Website, Software and Services thereof.
5. **"terms"** means these Terms of Service and all terms, policies and guidelines incorporated into the Terms by reference, including, but not limited to, Privacy Policy and User Agreement.
6. **"privacy policy"** means the Privacy Policy of Workplace-Face-Off that stipulates the basics of processing of personal data that the Clients submit to Workplace-Face-Off service.

This policy is used to inform website visitors regarding the collection, use, and disclosure of Personal Information for anyone who decides to our Service.

If you choose to use our Service, then you agree to the collection and use of information in relation to this policy. The Personal Information that I collect is used for providing and improving our Services. I will not use or share your information with anyone except as described in this Privacy Policy.

Contact Us

If you have any questions or suggestions about our Privacy Policy, do not hesitate to contact me at contact@workplace-face-off.co.uk

Information Collection and Use

For a better experience, while using our Service, I may require you to provide us with certain identifiable information, including but not limited to:

- **Email Address, Full Name, Photograph, Username and Current Employment.**

I do not expressly collect personal information other than that listed to facilitate this service. The information that I request may also be retained on your device and/or our database services.

Our services may occasionally use third party services that may collect information used to identify you or your device.

Communication

By using our service and accepting our terms and privacy policy you are expressly opting in to receive communication via Email related to our services to provide you a better experience, while using our Service. I may require you to provide us with certain identifiable information to facilitate this communication. You can opt out of any future communication at any time by pressing the unsubscribe link located at the bottom of any previously received correspondence.

Log Data

I want to inform you that whenever you use my Service, in a case of an error in the app I collect data and information (through third party products) on your phone called Log Data. This Log Data may include information such as your device Internet Protocol ("IP") address, device name, operating system version, the configuration of the app when utilizing my Service, the time and date of your use of the Service, and other statistics.

Cookies

Cookies are files with small amount of data that is commonly used an anonymous unique identifier. These are sent to your browser from the website that you visit and are stored on your device internal memory.

This Service use these "cookies" to provide user sessions. However, our services may also use third party code and libraries that use "cookies" to collection information and to improve their services. You have the option to either accept or refuse these cookies and know when a cookie is being sent to your device. If you choose to refuse our cookies, you may not be able to use some portions of this Service.

Service Providers

I may employ third-party companies and individuals due to the following reasons:

- To facilitate our Service; such as **Single Sign On**.
- To provide the Service on our behalf;
- To perform Service-related services; or
- To assist us in analyzing how our Service is used.

I want to inform users of this Service that these third parties have access to your Device Information. The reason is to perform the tasks assigned to them on our behalf. However, they are obligated not to disclose or use the information for any other purpose.

Security

I value your trust in providing us your Personal Information, thus we are striving to use commercially acceptable means of protecting it. But remember that no method of transmission over the internet, or method of electronic storage is 100% secure and reliable, and I cannot guarantee its absolute security.

Access to your Personal Information:

Our obligations under Data protection Law and your options to control your Personal Information

You have rights in relation to any Personal Information that we hold about you. If you wish to access your Personal Information you may make a formal subject access request by contacting Workplace-Face-Off.

The information you request must relate to you or another person that you have authority to act on their behalf. We will require a confirmation of your ID prior to providing any information about the data we hold. If you are unable to provide sufficient information to prove your ID, we reserve the right to refuse your request for access to Personal Information.

The rights you have in relation to the Personal Information we hold regarding you are:

- the right to rectify any inaccuracies in the information we hold;
- the right to erasure of information in specific circumstances;
- the right to request transfer of your information to another controller; and
- the right to object to or restrict processing in specified circumstances.

Links to Other Sites

This Service may contain links to other sites. If you click on a third-party link, you will be directed to that site. Note that these external sites are not operated by me. Therefore, I strongly advise you to review the Privacy Policy of these websites. I have no control over and assume no responsibility for the content, privacy policies, or practices of any third-party sites or services.

Children's Privacy

These Services do not address anyone under the age of 13. I do not knowingly collect personally identifiable information from children under 13. In the case I discover that a child under 13 has provided me with personal information, I immediately delete this from our servers. If you are a parent or guardian and you are aware that your child has provided us with personal information, please contact me so that I will be able to do necessary actions.

Changes to This Privacy Policy

I may update our Privacy Policy from time to time. Thus, you are advised to review this page periodically for any changes. I will notify you of any changes by posting the new Privacy Policy on this page. These changes are effective immediately after they are posted on this page.